

A close-up, artistic photograph of an hourglass. The golden-brown sand is piled high in both the top and bottom bulbs, with a thin stream of sand falling from the narrow neck in the center. The lighting creates soft shadows and highlights the texture of the sand and the metallic rim of the glass.

have you entered your  
**Time Sheet** today ?

## Today are you able to track amount of time spent on day to day activities

When it comes to timesheet management generally every organization feels log-in and log-out time is utmost important hence people use muster or biometrics attendance device to maintain these details. which provides you information beyond time in and time out.

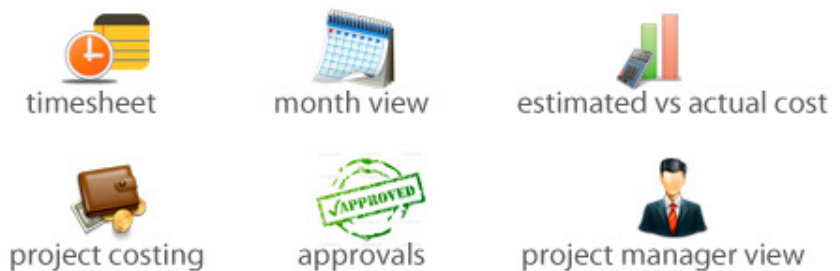
## Are you still using excel to manage your project **timesheet**?

Using these mechanisms we understand whether the person comes at 9 and leaves at 6 but what we fail to understand is the activities done between 9-6. Timesheet management software is advanced technique which provides you information beyond time in and time out.

**Not just 9 to 6  
what in 9 to 6**



### project timesheet software



Sometimes being in the same office premise, we are not aware whether people are working on priority or non priority activities. Timesheet management provides you complete details of the employee activity and lets you decide the priorities. Thus helping you to plan your activities and achieve goals faster

Proper timesheet software like Time Tracker not only provides you complete details such as log-in and log-out time, but also time spent on day to day activities, leaves requested/approved, expense incurred/approved by the employees etc.

**Time Tracker** is useful for professional service firms such as accounting and auditing, architect and various consulting firms, BPO, IT, law firms, contractors or any organization who would like to better manage time their time and resources.

# Time is precious...

# Project Timesheet Software

**Managing timesheet in Timetracker is much simpler.**

Timetracker is timesheet software suitable for Project management companies

Time tracker allows you to track time and expenses spent on projects and activities, it provides some key features that can lessen administrative task and considerably save time and cost

- Timesheet
- Project Costing
- Expense Management
- Leave Management
- Approvals and more...

## Project Timesheet



Time tracker not only captures the log-in and log-out time of the employee but also tracks the task done in between that time. Thus enabling you prioritize your work and utilize your time in better way leading towards increase in overall productivity.

## Expense management

We still follow traditional approach of manually creating and maintaining expense vouchers and then sending it for approval. This involves lot of paperwork, difficulty in tracking and even approval process gets delayed.



## Leave management

Leave management is made simpler in time tracker you need not maintain any leave cards or request leave via mail.

With time tracker leave management is made systematic and simplified by capturing leave details right from request to approval. You can know the status of leave request at any point of time whether it is approved/rejected by your reporting manager or it is still pending for approval. Even managers can manage the task better as they are aware of the planned leaves of their employees.

Thus time tracker gives you the advantage of maintaining everything under one roof such as employee time-in/time-out, leave management and expense details.



# Choose right one for your business



## Editions

Time Tracker , Project Time Sheet is available in various editions to suit your business needs. You can select right edition depending on your business size.

**My Edition :** Personal timesheet

**Basic Edition :** Multi user timesheet with easy control over the project time

**Standard Edition :** Track project time, measure team & organization performance.

**Professional Edition :** Track project cost and time over run well in advance

**Premium Edition :** Get complete insight of the project time, cost and expenses incurred

**Enterprise Edition :** Full featured robust enterprise Solution

**Custom Edition :** Customize it as per your requirement

**Only Time Sheet software that gives you the option to install data on your server or go cloud**



Or



## Operating systems supported



Time Tracker is a windows application hence it would by default be installed on windows pc or laptop



For MAC user you would need 3<sup>rd</sup> party tool such as parallel which supports windows application on MAC



If you have any issues/queries during download or installation of Time Tracker kindly contact our helpdesk for free support at  
[support@spinfo.com](mailto:support@spinfo.com)  
+91.22.25826330

## License Type

Various licensing options such as subscribe, online and Buy gives you flexibility to choose appropriate license for your business.

**Subscribe** : Pay as per use, data on your server.

**Online** : Pay as per use, data on our Cloud server

**Buy** : Perpetual license, one time fee, data on your server

### Subscribe

Pay as you Consume

- The software and data is hosted/installed on your server.
- Pay as per use.
- Pricing is based on per user, per month.
- Get free support and version upgrades.
- Easily scale up or down as per business needs.

Subscription is a SaaS model in this you consume the software as service and pay subscription fee for per user per month.

You get free standard support during this period along with all upgrades. You can scale up or down on contract renewal.

Software is installed on your server and a nominal fee (subscription fee) is paid by you.

If you choose to terminate the contract at the end of contract period you would not be able to use the application.

### Online

Save on infrastructure cost

- Data is hosted/installed on our server.
- Pricing is based on per user per month.
- Get free support and version upgrades.
- This option is available from Standard Edition onwards only.
- This option is available for selected edition only.
- File storage optional at extra cost.

This is a SaaS model where software and server is rented, similar to subscription even here you have to pay a rental which is bit higher than the subscription model as it includes the cost of maintaining the server.

Your data is hosted on our secured server and can be accessed via internet.

This is a subscription model and would need periodic renewal, else you would not be able to access

### Buy

Own the software

- The software and data is hosted/installed on your server.
- Pricing is based on per user, one time cost.
- Get 1 year warranty which includes support.
- AMC is 20% of the product cost, subject to change.

Here you buy the perpetual application license for no of user. You can use the software that you buy for lifetime. You get the warranty for 1 year or as specified by your contract where you would be entitled for free support and version upgrades.

Post warranty you need to go for an AMC (annual maintenance contract) which is non compulsory if you wish for support and free upgrades during that period.

You can avail for paid version upgrades or paid support incase if you are not covered under warranty or AMC.

As compared to Subscription and online, Buy would be little expensive.

Software would be installed on your server and would be managed by you.



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## Other software's

